

DDRS ADVISORY COUNCIL
7-6-11

PRESENT: Teresa Grossi Jessica Wiseman
Tracy Myszak Connie Dillman
Angie Amos

GUEST: Beth Goodrich and Taylor Madinger

ABSENT: Chris St. Paul, John Hill, Richard Wherry and Mark Flegge

FACILITATOR: Shane Spotts, Deputy Director

RECORDER: Robin M. Stearns, Administrative Secretary II, Provider Relations

ISSUE	DISCUSSION	ACTION
Approval of Meeting Minutes	No recommended changes.	Minutes from 6-1-11 were approved as written.
Meeting Attendance	The committee will look at replacing the financial provider representative due to missing three (3) consecutive meetings.	Per the Advisory Council By-Laws (Revised April 27, 2011) <i>“If a member fails to attend three (3) consecutive Council meetings or fails to serves as an active participant on a committee, the presiding officer shall discuss, or make reasonable efforts to discuss this issue with the members to determine if there is sufficient reason to believe that the member will carry out the responsibilities of the membership through the remainder of the member’s team.”</i>
CRFC Process	Shane introduced Beth Goodrich as the new Director of Provider Relations. Beth will serve as the facilitator of the new DDRS Provider Review Committee which will replace the CRFC.	Information regarding the duties of this group was distributed.
Web Site Data	A variety of waiver and waitlist data charts was distributed for review and discussion. This type of information will eventually be included on the website with related links available.	This information will be shared in the quarterly update.
Web Site Update	Shane introduced Taylor Madinger who is currently serving as an intern with DDRS during the summer. One of the projects Taylor has worked on includes identifying the number of approved providers by service and county. This information was distributed for review and comments. Taylor has also drafted a document titled “The Waiver Journey” which includes an updated list of FSSA Acronyms and additional FAQ’s to be added to the website.	This information will be finalized and eventually included on the DDRS web site.

ISSUE	DISCUSSION	ACTION
Draft Reports on Audits and Accreditation	The work continues towards moving services towards accreditation. The Day Services piece has been completed and we will begin to look at residential services next.	A meeting will be scheduled with CARF to discuss what this process would look like.
Draft Policies	<p>The following draft policies were distributed for review and comments:</p> <ul style="list-style-type: none"> • Waiting List for Waiver Services • Eligibility Determination • Maintenance of Records of Services Provided • Placement Authority • Sanctioning Committee • Environmental Requirements • Day Service Accreditation 	These policies have been distributed for review with comments being due by July 15 th .
460 IAC-6	The 460 underwent major changes recently. A variety of details was removed that were more policy related along with service definitions. DDRS Placement Authority is now in place along with Auto Assignment and Public Policy Review. It is now “cleaner” and much easier to manage.	Currently being finalized by legal staff.
Provider Re-Approval Data	Information was distributed regarding what types of information and/or data will be reviewed as part of the Re-approval Process. Shane explained how the ALGO levels and the number of incidents reports will be used.	This process continues to be a work in process with a target for implementation on August 1 st .
Next Meeting	The next Advisory Council Meeting will be held on August 3 rd at 10:00 a.m.	Informational.